



Course Outline

Crystal Ball or Business Strategy?

Succession Planning for Your Organization

Are You Prepared for the Future?



This program has been approved for 2.00 (General) re-certification hours toward PHR and SPHR re-certification through the Human Resource Certification Institute (HRCI). The use of this seal is not an endorsement by HR Certification Institute of the quality of the program. It means that this program has met HR Certification Institute's criteria to be pre-approved for recertification credit. For more information about certification or re-certification please visit the HRCI homepage at www.hrci.org

Prerequisites: None
Schedule: Two Hour Session

Course Objective

This session is designed as an overview for HR Managers and Business Owners. You will learn the definition of succession planning, understand the role succession planning can play in your organization and tips for successful implementation. Do you want to be ahead of your competitors or behind? Don't wait until your organization is in a crisis to start succession planning, because it may be too late. Organizations that manage the development of their high performers are ready to move forward for tomorrow's business environment. Come learn how succession planning can create a motivated and capable group of employees that are ready to assume key roles within the company.

Course Topics

- ✓ What is Succession Planning?
- ✓ Why Succession Planning is Important
- ✓ How to Implement Succession Planning
- ✓ Potential Pitfalls
- ✓ Tips for Successful Succession Planning
- ✓ Succession Planning Tools

Key Learning Points:

1. Learn how to create and implement a succession plan.
2. Understand why succession planning is necessary.
3. Learn how to identify and develop internal personnel.

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